

**UNHCR**United Nations High Commissioner for Refugees  
Haut Commissariat des Nations Unies pour les réfugiés

DATE: 23 SEPTEMBER 2021

INVITATION TO BID NO.: ITB/HCR/FOD/2021/001**SUPPLY, DELIVERY, INSTALLATION AND FABRICATION OF 20ft SHIPPING CONTAINERS TO UNHCR FIELD OFFICE IN DAMAZINE, BLUE NILE STATE-SUDAN****CLOSING DATE AND TIME: 07 OCTOBER 2021 – 23:59HRS SUDAN LOCAL TIME.****INTRODUCTION TO UNHCR**

The Office of the United Nations High Commissioner for Refugees was established on December 14, 1950 by the United Nations General Assembly. The agency is mandated to lead and co-ordinate international action to protect refugees and resolve refugee problems worldwide. Its primary purpose is to safeguard the rights and well-being of refugees. It also has a mandate to help stateless people.

In more than six decades, the agency has helped tens of millions of people restart their lives. Today, a staff of some 6,600 people in more than 110 countries continues to help about 34 million persons. To help and protect some of the world's most vulnerable people in so many places and types of environment, UNHCR must purchase goods and services worldwide. For further information on UNHCR, its mandate and operations, please see <http://www.unhcr.org>.

**1. ITB INFORMATION****REQUIREMENTS**

The Office of the United Nations High Commissioner for Refugees (UNHCR), Operation in Sudan, invites qualified suppliers to make a firm offer for the **Supply, Delivery, Installation and Fabrication of 20ft Shipping Containers to UNHCR Field Office in Damazine, Blue Nile State-Sudan** as specified in Annex (A) and to be delivered and installed in the following Location:

S/N	Description	Quantity	Delivery Location	Comments
1	Supply, Delivery, and installation of 20ft office Containers and to be fabricated as an office Units.	14	Camp 6, Wad al mahi, Damazine, Blue Nile state	The units must be fabricated and transported by the supplier to the final destination and assembled on the site at Camp 6.

**UNHCR may at its discretion to increase or decrease the proposed quantities when awarding the contract and would not expect a significant variation of the rate submitted. Any such increase or decrease in the contract duration would be negotiated with the successful bidder as part of the finalization of the Purchase Orders for Goods.**

**IMPORTANT:**

The Technical specification are detailed in **Annex A** of this document.

**IMPORTANT**

It is strongly recommended that this Invitation to Bid document and its annexes be read thoroughly. Failure to observe the procedures laid out herein will result in disqualification from the evaluation process.

**IMPORTANT:** This document is not to be considered in any way as an offer to contract with your Firm.

## 2. BIDDING INFORMATION

### 2.1 ITB DOCUMENTS

The following annexes form an integral part of this Invitation to Bid:

- Annex A: Technical Specifications
- Annex B: Financial offer Form
- Annex C: Technical Evaluation Criteria
- Annex D: Bid Data Sheet
- Annex E: Vendor Registration Form
- Annex F: UNHCR General Conditions of Contracts for the provision of Goods & Services-2018
- Annex G: UNHCR General Conditions of Contracts for Civil works (Oct 2000).
- Annex H: UN Supplier code of Conduct
- Annex I: Calendar of activities

### 2.2 ACKNOWLEDGEMENT

We would appreciate your informing us of the receipt of this ITB by return e-mail to: [SUDDASU@unhcr.org](mailto:SUDDASU@unhcr.org) as to:

- Your confirmation of receipt of this invitation to bid
- Whether or not you will be submitting a bid

**IMPORTANT:**

Please note that Bid Submissions are **NOT** to be sent to the e-mail address above.

### 2.3 REQUEST FOR CLARIFICATION

Bidders are required to submit any request for clarification in respect of this ITB by e-mail to [SUDDASU@unhcr.org](mailto:SUDDASU@unhcr.org). UNHCR may at its discretion, copy any reply to a question to all other invited firms.

**IMPORTANT: The deadline for receipt of queries is 15:00 HRS Sudan Time – 30<sup>th</sup> September 2021.**

**All the emails sent requesting clarification MUST have the following subject otherwise UNHCR reserves the right NOT TO REPLY.**

**EMAIL SUBJECT: "ITB/HCR/FOD/2021/001 – QUERY"**

UNHCR will compile the questions received and will respond to all in the pre-bid conference meeting.

### 2.4 YOUR OFFER

Your offer shall be prepared in English. Please submit your offer using the submission template provided. It should conform to the requirements and contain all information required. The offers not conforming to the requested format will not be taken into consideration for evaluation.

**IMPORTANT:**

Please send your bid directly to the address provided in the "Submission of Bid" section 2.6 of this ITB. Sending your bid to a different address will result in disqualification of the offer.

The following annexes form an integral part of this Invitation to Bid:

- Annex A: Technical Specifications
- Annex B: Financial offer Form
- Annex C: Technical Evaluation Criteria
- Annex D: Bid Data Sheet
- Annex E: Vendor Registration Form
- Annex F: UNHCR General Conditions of Contracts for the provision of Goods & Services-2018
- Annex G: UNHCR General Conditions of Contracts for Civil works (Oct 2000).
- Annex H: UN Supplier code of Conduct
- Annex I: Calendar of activities

Your offer shall comprise the following two sets of documents enclosed in **two separate sealed envelopes**:

- Technical offer
- Financial offer

Your Technical and financial offers **MUST** be sealed in two (2) separate envelopes which should then be inserted in a Third envelope and seal. Offers not following this requirement may be disqualified.

**IMPORTANT:**

Inclusion of copies of your offer with any correspondence sent directly to the attention of the responsible buyer or any other UNHCR staff other than the submission address will result in disqualification of the offer. Please send your bid directly to the address provided in the "Submission of Bid" (section 3 below) of this ITB.

**Special Instructions:**

- The cost must be inclusive of the transportation to UNHCR location stated above.
- The supplier must check/inspect the items before dispatching them to UNHCR.
- All rejected items must be replaced by the supplier at no extra cost to UNHCR.

**2.4.1 CONTENT OF THE TECHNICAL OFFER:**

**IMPORTANT:**

No pricing information should be included in the **Technical offer**. Failure to comply may risk disqualification. The technical offer should contain all information required.

**1. Description of the company and the company's qualifications**

A description of your company with the following documents:

- Company profile.
- Registration certificate
- Any other statutory documents as required by the Government of Sudan.
- Number of similar and successful deliveries. Please provide three references (e.g Purchase order or Contract etc).
- Technical capacity (Please provide your last Audit report and Bank statement).
- Any information that will facilitate our evaluation of your company's substantive reliability, financial and managerial capacity to provide the goods/services.

**2. Understanding of the required goods**

Any comments or suggestions on the specifications, as well as your detailed description of the manner in which your company would respond to the specifications:

A description of your company's capacity to provide the goods/Services, including an estimated time of delivery.

Your technical offer should clearly state whether or not the goods/Services you are offering are fully conforming to the product specifications given. Clearly state and disclose any discrepancies with the specifications given.

The following details shall also be provided in the Technical Offer.

**Incoterms:** The International Chamber of Commerce Incoterms 2010 shall apply for this ITB and for any resulting purchase orders(s). DAP is the preferred incoterm by the UNHCR for this specific tender.

**Technical Composition of materials:** the bidder must conform to the Technical specification as stated in **Annex A**.

**Deliver Time:** The bidder shall state the mobilization and deliver time after receiving an order.

**Country of Origin of the Supplier and place of Manufacture:**

The technical offer shall state the country in which the supplier is registered as well as the country and place of manufacture of the products.

**Photo of the shipping containers:** the bidder shall provide the image of all the material the company is bidding for.

**Warranty:** The bid shall include defects and liability period with terms of warranty.

**UNHCR General Conditions of Contract for Provision of Goods and Services (Version 2018).** Your technical offer should contain your acknowledgement of the UNHCR General Conditions for Provision of Goods and services by signing/stamping (**Annex F**) and UNHCR General Conditions of Contracts for Civil works (Oct 2000) by signing/stamping (**Annex G**) and the UN Supplier Code of conduct in (**Annex H**) to be signed/stamped.

**Vendor Registration Form:** If your firm is not already registered with UNHCR, you should complete, sign/stamp and submit with your technical proposal the Vendor Registration Form (**Annex E**).

#### 2.4.2 CONTENT OF THE FINANCIAL OFFER

Your separate financial offer must be in United States Dollar (**USD**) currency to be paid at a local Bank account in Sudan.

The Financial offer is to be submitted as per the Financial Offer Form in (**Annex B**) on your headed paper. Bids that have a different price structure may not be accepted.

UNHCR is exempted from all direct taxes and customs duties. With this regard, price has to be given without VAT.

**IMPORTANT:** UNHCR can only facilitate payments through the local banks and not banks outside Sudan and therefore the current market conditions Must be factored in before submitting your quote. We encourage companies with LOCAL presence in Sudan to Apply.

You are requested to hold your offer valid for **[180]** days from the deadline of submission. UNHCR will make its best effort to select a bidder or firm within this period. UNHCR's standard payment terms are within **30** days after satisfactory provision and receipt of documents in order.

The cost of preparing a bid and of negotiating a contract, including any related travel, is not reimbursable nor can it be included as a direct cost of the assignment.

## **2.5 BID EVALUATION:**

### **2.5.1 Supplier Registration:**

The qualified suppliers will be added to the Vendor Database after investigation of suitability based on the submitted Vendor Registration Form and supporting documents. The investigation involves consideration of several factors such as:

- Financial standing,
- Core business,
- Track record,
- Contract capacity.

This will be followed later by performance evaluation as a supplier such as:

1. Random / periodic testing of the supplier's products,
2. Ability to respond quickly to Agency's needs,
3. Timely delivery,
4. Dependability of products and services.
5. Lead time for delivery

### **2.5.1 Technical Evaluation:**

The technical component of the submission will be evaluated using the criteria 'PASS' or 'FAIL' by using the exact structure as outlined in **(Annex C)** based on the technical requirement/specifications stated in **(Annex A)**.

Only offers who scores 'PASS' for all criteria qualify for further evaluation.

### **2.5.2 Financial Evaluation:**

The financial component will be analyzed only for those suppliers that pass the technical evaluation.

For evaluation purposes only, the offers submitted in currency other than US Dollars will be converted into US Dollars using the United Nations rate of exchange in effect on the date the submissions are due. Financial offers must be in United State Dollar (USD) Currency.

**UN Global Compact and other factors:** UNHCR supports the UN Global Compact Initiative put forward on 31 January 1999 by UN Secretary-General Kofi Annan that would bring companies together with UN agencies, labor and civil society to support ten principles in the areas of the human rights, labour, environment and anti-corruption. We encourage our suppliers to sign up with the UN Global Compact Initiative.

## 2.6 SUBMISSION OF BID

The offers must bear your official letter head, clearly identifying your company and can only be sent to the UNHCR Office or by Email to the addresses mentioned below:

The Bid must be sent in the following manner:

### **By e-mail:**

Bids should be submitted by e-mail and all attachments should be in PDF format. (Copies of the PDF format documents may, as an addition, be included in Excel or other formats etc.).

The Technical and Financial offers shall be clearly separated.

- 1- The Technical offer should be sent by E-mail ONLY to: [suddato@unhcr.org](mailto:suddato@unhcr.org)
- 2- The Financial offer should be sent by E-mail ONLY to: [suddafo@unhcr.org](mailto:suddafo@unhcr.org)

It is your responsibility to verify that all e-mails/documents have been received properly before the deadline. Please be aware of the fact that the e-mail policy employed by UNHCR limits the size of attachments to a maximum of **[8]** Mb so it may be necessary to send more than one e-mail for the whole submission.

Please indicate in e-mail subject field:

Bid number: **ITB/HCR/FOD/2021/001**

Name of your firm with the title of the attachment: Company ABC.

Number of e-mails that are sent (example: 1/3, 2/3, 3/4).

### **SUBMISSION OF OFFERS BY HAND DELIVERY:**

#### Attention:

TO: THE SECRETARY LOCAL COMMITTEE ON CONTRACTS UNHCR FIELD OFFICE IN DAMAZINE, SUDAN.

**INVITATION TO BID NO: ITB/HCR/FOD/2021/001 FOR SUPPLY, DELIVERY, INSTALLATION AND FABRICATION OF 20ft SHIPPING CONTAINERS TO UNHCR FIELD OFFICE IN DAMAZINE, BLUE NILE STAT-SUDAN.**

UNHCR FIELD OFFICE IN DAMAZINE, BLUE NILE STATE, LOCATED UNDER UNDP OFFICE, NEAR ALSADIQ HOTEL.

**IMPORTANT TO NOTE: The submission is based on two envelop system separating the technical and financial offer.**

The outer envelope should be containing two inner envelopes as described below:

Both inner envelopes shall indicate your firm's name and address.

- The first inner envelope shall be marked "Technical Component" and contain the full technical component of your offer.
- The second inner envelope shall be marked "Price Component" and include your signed and stamped financial offer.

**IMPORTANT: The technical offer and financial offer are to be sent in separate documents. Failure to do so may result in disqualification. All bids must be clearly marked: NOT TO BE OPENED BY REGISTRY**

**Deadline of Bid Submission: Thursday 07<sup>th</sup> October 2021 -23:59HRS-Sudan Local Time.**

**IMPORTANT:** Any bid received after this date or sent to another UNHCR address may be rejected. UNHCR may, at its discretion, extend the deadline the submission of bid, by notifying all prospective bidders simultaneously.

UNHCR will not be responsible for location or securing any information that is not identified in the bid. Accordingly, to ensure the sufficient information is available, the bidder shall furnish, as part of the bid, any descriptive material such as extract, description and other necessary information it deems would enhance the comprehension of its offer.

### **2.7 BID ACCEPTANCE**

UNHCR reserves the right to accept the whole or part of your bid or to allow split of partial awards. UNHCR may at its discretion increase or decrease the proposed content when awarding the contract and would not expect a significant variation of the rate submitted. Any such increase or decrease in the contract duration would be negotiated with the successful bidder (s) as part of the finalization of the Purchase Orders for Goods.

UNHCR may, at its discretion, extend the deadline for the submission of bids, by notifying all prospective suppliers in writing. The extension of the deadline may accompany a modification of the solicitation documents prepared by UNHCR at its own initiative or in response to a clarification requested by a prospective supplier.

Please note that UNHCR is not bound to select any of the firms submitting bids and does not bind itself in any way to select the firm offering the lowest price. Furthermore, the contract will be awarded to the bid considered most responsive to the needs, as well as conforming to UNHCR's general principles, including economy and efficiency and best value for money.

### **2.8 CURRENCY AND PAYMENT TERMS FOR PURCHASE ORDERS**

Any purchase order (PO) issued as a result of this ITB will be made in the currency of the winning offer(s). Payment will be made in accordance with the General Conditions for the Purchase of Goods and Services in the currency in which the PO is issued. Payments shall only be initiated after confirmation of satisfactory receipt of goods/services by UNHCR business owner.

### **2.9 UNHCR GENERAL CONDITIONS OF CONTRACTS FOR THE PROVISION OF GOODS AND SERVICES 2018.**

Please note that the General Conditions of Contracts (**Annex F**) will be strictly adhered to for the purpose of any future contract. The Bidder must confirm the acceptance of these terms and conditions in writing.

### **3.0 ZERO TOLERANCE POLICY**

Please note that UNHCR strictly follows zero tolerance policy and as such advise suppliers not to offer any gift, favor, hospitality, etc. to UNHCR staff.

Muhammad Isack Ibrahim

Associate Supply Officer

UNHCR Field Office in Damazine, Blue Nile State-Sudan



**Annex A: Technical Specification for 20Ft Shipping office Container for UNHCR**

S/No:	Specification for 20Ft Shipping office Container for UNHCR	Confirmation (PASS or FAIL)
1	<b>Size:</b> (Typical L 20ft x 8' ft wide, Shipping Containers), <b>14 Units</b>	
2	<b>Foundation Civil Works:</b> Supply materials, equipment and manpower to construct and complete elevated 50 cm below and 50 cm above the ground foundation civil works for the upgraded/ refurbished 20ft office container including site preparation, earth works, reinforced concrete works and all fixing accessories to insure container stability and safety during heavy rains and windstorms. Foundation system should be approved by UNHCR Supervising Engineer depending on type of soil.	
3	<b>Upgraded 20ft office Container:</b> Upgrade/ refurbished, transport and install a complete upgraded 20ft office container. <b>1- floor:</b> upgraded floor with plywood (water resistant) 18mm thickness for the container floor covered by vinyl 2mm with all necessary works. <b>2- Walls:</b> lining of inner container walls using Sandwich panel 5cm thickness with Polyurethane insulation 40kg/m <sup>3</sup> , outer and inner surfaces covered with Ral 9002 electrostatic painted steel sheet. <b>3- Roof:</b> covered with grooved seam Sandwich panel 7cm thickness with Polyurethane insulation 40kg/m <sup>3</sup> , outer and inner surfaces covered with Ral 9002 electrostatic painted steel sheet, including compact rainwater drainage system and 50 cm overhang on each side. Provision and installation of access steps from angle iron / MS pipes 12 gauge.	
4	<b>Doors:</b> Supply and fix one (01) complete standard PVC external and internal doors 80cmx200cm for the container including locks and all accessories.	
5	<b>Windows:</b> Supply and fix two (02) at rear and one (01) at front complete standard PVC windows 100cmx80cm for the container, with 5mm glass including locks, Mosquito mesh, metal protection grill and all accessories.	
6	<b>Electrical Installation:</b> Supply and fix complete standard electrical installations for both inside and outside connections for the whole container including LEDs lights (04 in each container), sockets, switches with cable 3x2.5 and one (1) A/C Split unit (12,000 btu) Along with one bracket fan in each container.	
7	<b>Installation of Shad:</b> each container must be installed with CGI 35mm sheet on MS iron frame of 12 gauge with 50 cm overhang at each side of the container with the minimum gap at close edges 40 cm and 1 meter at mid-point.	

**IMPORTANT:** The above must be filled by the bidders, this is part of the evaluation criteria. Failing to do so will result in disqualification of your offer and will not be included in the final competition.

**I hereby confirm that all the items quoted in this offer confirms to the above-mentioned specifications.**

DATE: \_\_\_\_\_

NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

IN THE CAPACITY OF: \_\_\_\_\_

DULY AUTHORIZED TO SIGN BID FOR AND ON BEHALF OF: (Please write the name of your firm/company/entity)

**OFFICIAL STAMP OF THE BIDDER:**



**Annex B - Financial offer for supply, delivery, installation, and fabrication of 20ft shipping containers to UNHCR field office in Damazine, Blue Nile State-Sudan**

Camp 6, Wad al mahi, Damazine, Blue Nile State					
S/No:	Item Description	Unit	Quantity	Unit Price	Total (USD)
1	<b>Supply of shipping containers</b> Size: (Typical L 20ft x 8' ft wide)	Goods	14		
2	<p><b>a- Upgraded 20ft office Container:</b> Upgrade/ refurbished, transport and install a complete upgraded 20ft office container. <b>1- floor:</b> upgraded floor with plywood (water resistant) 18mm thickness for the container floor covered by vinyl 2mm with all necessary works. <b>2- Walls:</b> lining of inner container walls using Sandwich panel 5cm thickness with Polyurethane insulation 40kg/m<sup>3</sup>, outer and inner surfaces covered with Ral 9002 electrostatic painted steel sheet. <b>3- Roof:</b> covered with grooved seam Sandwich panel 7cm thickness with Polyurethane insulation 40kg/m<sup>3</sup>, outer and inner surfaces covered with Ral 9002 electrostatic painted steel sheet, including compact rainwater drainage system and 50 cm overhang on each side. Provision and installation of access steps from angle iron / MS pipes 12 gauge.</p> <p><b>Doors:</b> Supply and fix one (01) complete standard PVC external and internal doors 80cmx200cm for the container including locks and all accessories.</p> <p><b>Windows:</b> Supply and fix two (02) at rare and one (01) at front complete standard PVC windows 100cmx80cm for the container, with 5mm glass including locks, Mosquito mesh, metal protection grill and all accessories.</p> <p><b>Electrical Installation:</b> Supply and fix complete standard electrical installations for both inside and outside connections for the whole container including LEDs lights (04 in each container), sockets, switches with cable 3x2.5 and one (1) A/C Split unit (12,000 btu) Along with one bracket fan in each container.</p> <p><b>Installation of Shad:</b> each container must be installed with CGI 35mm sheet on MS iron frame of 12 gauge with 50 cm overhang at each side of the container with the minimum gap at close edges 40 cm and 1 meter at mid-point.</p> <p><b>b-Foundation Civil Works:</b> Supply materials, equipment and manpower to construct and complete elevated 50 cm below and 50 cm above the ground foundation civil works for the upgraded/ refurbished 20ft office container including site preparation, earth works, reinforced concrete woks and all fixing accessories to insure container stability and safety during heavy rains and windstorms.</p> <p><b>Foundation system should be approved by UNHCR Supervising Engineer depending on type of soil.</b></p>	Service	14		
4	Cost of Transportation, Basement, and unforeseen costs	Service	14		
				<b>Total Cost (USD)</b>	

**N/B- The bidders are encouraged to understand and conceptualize the technical specification (Annex A) before submitting the financial offer.**

Delivery Time in Days: \_\_\_\_\_

Total Amount in Words USD: \_\_\_\_\_

*(Incisive Goods and Services)*

DATE: \_\_\_\_\_

NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

IN THE CAPACITY OF: \_\_\_\_\_

DULY AUTHORIZED TO SIGN BID FOR AND ON BEHALF OF: (Please write the name of your firm/company/entity)

**ANNEX C: TECHNICAL EVALUATION CRITERIA**

<b>Technical Evaluation Criteria</b>		
1	Company Documents: a- Valid Business Registration document from the Government of Sudan. b- Company profile. c- Company Age (Minimum 3 Years).	Pass/Fail
2	Delivery Capacity Acceptable: 30 Days.	Pass/Fail
3	Company Experience in the supply of similar Goods: Proof of similar work experience, including: a- With UN Agencies b- International Organizations, NGOs, c- Sudan Government, and d- Private companies (must provide copies of a minimum of 3 relevant POs / Contracts / Work orders).	Pass/Fail
4	Proof of audited financial statement for 2019 and 2020.	Pass/Fail
5	Warranty against defects and liabilities (1 Years)	Pass/Fail
6	UNHCR General Conditions of Contracts for the provision of Goods & Services-2018- is acknowledged (signed/stamped) and provided (Annex F).	Pass/Fail
7	UNHCR General Conditions of Contract for Civil Works (October 2000 version) must be acknowledged (signed/stamp) and provided (Annex G).	Pass/Fail
8	The UN Supplier code of conduct must be acknowledged (signed/stamp) and provided (Annex H).	Pass/Fail

**ANNEX D: BID DATA SHEET**

THE FOLLOWING SPECIFIC DATA FOR THE GOODS TO BE PROCURED SHALL COMPLEMENT, SUPPLEMENT OR AMEND THE PROVISION IN THE INSTRUCTIONS TO BIDDERS. WHENEVER THERE IS A CONFLICT, THE PROVISION HEREIN SHALL PREVAIL.

DEADLINE FOR SUBMISSION OF BIDS	<b>07 OCTOBER 2021-23:59 HRS</b> (Sudan Local Time) <b>BIDS TO BE MARKED:</b>	
SUBMISSION OF BIDS:	SECRETARY TO THE LOCAL COMMITTEE ON CONTRACTS – UNHCR FILED OFFICE IN DAMAZINE, Blue Nile State-Sudan.	<u>BIDS MUST BE SUBMITTED EITHER BY HAND DELIVERY, OR BY EMAIL</u>  <b>ATTN:</b> SECRETARY TO THE LOCAL COMMITTEE ON CONTRACTS – UNHCR FILED OFFICE IN DAMAZINE, BLUE NILE STATE, SUDAN.  <b>INVITATION TO BID NO: ITB/HCR/FOD/2021/001 SUPPLY, DELIVERY, INSTALLATION AND FABRICATION OF 20Ft SHIPPING CONTAINERS FOR UNHCR FILED OFFICE IN DAMAZINE, BLUE NILE STATE, SUDAN.</b>  <u>Clearly Marked: NOT TO BE OPENED BY REGISTRY</u>
LATE SUBMISSION OF OFFERS:	OFFERS SHOULD BE SUBMITTED IN GOOD TIME TO BE RECEIVED BY CLOSING DATE AND TIME. IMPORTANT NOTE: BIDS RECEIVED AFTER THE DEADLINE FOR SUBMISSION OF BIDS AND BIDS TRANSMITTED IN ANY OTHER MANNER THAN THOSE INDICATED ABOVE WILL NOT BE CONSIDERED.	
BID VALIDITY PERIOD:	<b>180 DAYS</b>	
PRICE VALIDITY PERIOD:	<b>180 DAYS</b>	
WARRANTY:	A MINIMUM OF ONE YEAR WARRANTY MUST BE PROVIDED (DULY FILLED SIGNED AND STAMPED - WARRANTY CARD MUST BE ANNEXED TO THE FINAL INVOICE FOR THE RELEASE OF THE PAYMENT).	
SPECIFICATIONS:	AS PER ANNEXES (A&B)– SPECIFICATIONS AND FINANCIAL OFFER FORM.	
DELIVERY SCHEDULE:	DELIVERY TIME: IN DAYS:	
LANGUAGE OF THE BID:	ENGLISH	
BID SUBMISSION	<b>UNHCR FIELD OFFICE IN DAMAZINE, BLUE NILE STATE-SUDAN</b> <b>C/O: UNDP OFFICE IN DAMAZINE, NEAR ELSADIQ HOTEL</b>	
REQUESTS FOR ADDITIONAL INFORMATION:	BIDDERS ARE REQUIRED TO SUBMIT ALL THEIR ENQUIRIES IN RESPECT OF THIS INVITATION TO BID BY E-MAIL TO: <a href="mailto:SUDDASU@unhcr.org">SUDDASU@unhcr.org</a> BEFORE 23:59 HRS on <b>30 SEPTEMBER 2021</b> (CUT-OFF DATE FOR QUERIES). UNCHR MAY, AT ITS DISCRETION, COPY ANY REPLY TO A PARTICULAR QUESTION TO ALL OTHER INVITED / PARTICIPATING BIDDERS.	

**Annex J: Calendar of Activities**

CALENDER OF ACTIVITIES		
Action Description	Date	
	From	To
Tender available to vendors	23-September-21	07-October-21
Closing date for Queries		30-September-21
Closing date for Submission		07-October-21
Bid opening Date	10-October-21	11-October-21
Technical and Financial Evaluations	12-October-21	16-October-21
Approval of Contract	17-October-21	20-October-21
Issuance of Purchase order		21-October-21